



TOWN COUNCIL AGENDA
MUNICIPAL SERVICES & WESTLAKE ACADEMY BUSINESS
1500 SOLANA BLVD, BUILDING 7, SUITE 7100, COUNCIL CHAMBER
WESTLAKE, TX 76262

FEBRUARY 7, 2022

6:00 P.M. REGULAR MEETING

The Town Council of the Town of Westlake serves as the governing Board for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. The open portion of the meeting will begin at 6:00 p.m. on Monday, February 7, 2022. In order to advance the public health goal of promoting "social distancing" to slow the spread of the Coronavirus (COVID-19), there will be limited public access to the physical location described above. A recording of this meeting will be made and will be available to the public in accordance with the Open Meetings Act.

Vision Statement

An oasis of natural beauty that maintains our open spaces in balance with distinctive development, trails, and quality of life amenities amidst an ever-expanding urban landscape.

Mission Statement

Westlake is a unique community blending preservation of our natural environment and viewsapes, while serving our residents with superior municipal and academic services that are accessible, efficient, cost-effective, and transparent.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. CITIZEN/PARENT COMMENTS: This is an opportunity for citizens to address the Town Council or Board of Trustees on any matter, whether or not it is posted on the agenda. Individual citizen comments are normally limited to three (3) minutes; however, time limits can be adjusted by the presiding officer. The presiding officer may ask the citizen to hold their comment on an agenda item if the item is posted as a Public Hearing. The Town Council and Board of Trustees cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Town Council and Board of Trustees will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or action.

4. ITEMS OF COMMUNITY INTEREST: Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the Town Council may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

5. CONSENT AGENDA: All items listed below are considered routine by the Town Council and/or Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Council/Board Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

- a. Consider approval of the Joint Town Council/Board of Trustees meeting minutes from September 13, 2021.
 - b. Consider approval of the Joint Town Council/Board of Trustees meeting minutes from September 27, 2021.
- 6. REPORTS:** Reports are prepared for informational purposes and will be accepted as presented. (there will be no presentations associated with the report items) There will be no separate discussion unless a Town Council Member requests that report be removed and considered separately.
- a. Report on the condition of the six portable buildings located on the Westlake Academy Campus at 2600 JT Ottinger.
- 7.** Consider approval of **Ordinance 944**, Calling and Ordering an Election for the purpose of Electing One (1) Mayor and Two (2) Council Members to be held on May 7, 2022, in accordance with the provisions of Section 23.023, Texas Local Government Code.

WORKSHOP ITEMS

Workshop items are for discussion only. No action may be taken on items listed under this portion of the agenda, other than to provide general direction to staff or to direct staff to place such items on a future agenda for action.

8. COUNCIL AGENDA ITEM REQUESTS

Items listed under this section have been approved by Town Council to be placed on the Workshop for further discussion and potential direction to staff.

- a. Amend the Town Ordinance(s) such that the Executive Director of Westlake Academy is selected by a final approval by the Westlake Academy Board of Trustees. (White 11/15/21)
 - *On hold, date uncertain*
- b. Amend the Town Ordinance(s) such that we require the Superintendent of Westlake Academy hold a minimum level of credentials as noted below. (White 11/15/21):
 - 1. Hold a Master's degree or higher in Education.
 - 2. Be enrolled in or have graduated from a Superintendent Certification Program.
 - *On hold, date uncertain*
- c. Amend the Town Ordinance(s) to separate the positions of Town Manager and Superintendent. (White 11/15/21)
 - *On hold, date uncertain*

MUNICIPAL SERVICES

9. COMMUNICATIONS REPORT FOLLOW-UP DISCUSSION.

10. DEVELOPMENT UPDATE

- a. **UPDATE FROM ENTRADA ARCHITECT REGARDING CURRENT AND FUTURE PROJECTS**
- b. **RESIDENTIAL UPDATE**

WESTLAKE ACADEMY

- 11. CONDUCT A PUBLIC HEARING REGARDING THE ACCOUNTABILITY REPORT FOR THE 2020-2021 SCHOOL YEAR.**
- 12. PRESENTATION AND DISCUSSION OF PYP STEM AND READING SPECIALIST SUPPORT PROGRAMS.**
- 13. PRESENTATION AND DISCUSSION REGARDING WESTLAKE ACADEMY ATHLETICS INCLUDING FOOTBALL PROGRAM.**
- 14. PRESENTATION AND DISCUSSION OF RETENTION EFFORTS FOR ACADEMIC STAFF MEMBERS.**

GOVERNANCE/POLICY ACTION ITEMS

Governance/Policy Action Items are items that require formal Town Council action (approving Ordinances, Resolutions, Contracts, Purchase, etc.).

MUNICIPAL SERVICES

No items are scheduled for this meeting.

WESTLAKE ACADEMY

No items are scheduled for this meeting.

15. EXECUTIVE SESSION:

The Town Council will conduct a closed session pursuant to Texas Government Code, annotated, Chapter 551, Subchapter D for the following:

- a. 551.071(2) Consultation with Attorney – to seek advice of counsel on matters in which the duty of the Town Attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code - FM 1938 access for proposed Southlake development.
- b. Section 551.071(2)– Consultation with Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter: Resolution No. 00-19, a Contract with Hillwood Development Corporation Concerning the Design Engineering and Construction of the West Side Pump Station and the Dove Road Waterline.
- c. Section 551.071(2) - Consultation with Attorney – to seek advice of counsel on matters of bankruptcy proceedings by the Texas Student Housing Authority.

16. RECONVENE MEETING.

17. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS.

18. COUNCIL RECAP/STAFF DIRECTION.

19. FUTURE AGENDA ITEMS: These items have been discussed by Town Council and scheduled to be placed on future Council Agendas allowing for adequate time for staff preparation on the agenda item.

Future Agenda Items Scheduled:

- a. Historical Designations for various properties in Westlake. (Mayor Wheat 5/24/20)
 - *Scheduled to be placed on agenda in April (1/19/22)*
- b. Quarterly HOA Board Meeting Discussions. (Dasgupta 8/23/21)
 - *Scheduled to be placed on agenda in April (1/24/22)*
- c. Explore finance options regarding building permanent buildings to replace the portables at Westlake Academy: options to build partnerships with Town's biggest stakeholders, so that the expense does not fall entirely on taxpayers. (White 11/15/21)
 - *Scheduled to provide update in February (1/24/22)*
- d. Discussion regarding governance enrichment as a follow up to our Council retreat on May 24th with Mike Conduff. (Wheat 11/15/21)
 - *Half day governance retreats scheduled to be placed on TC meeting dates in February-April as necessary (1/24/22)*
- e. Social media policy as it relates to bullying. (Wheat 11/15/21)
 - *Scheduled to be placed on agenda in Fall of 2022 (1/24/22)*
- f. Social media education policy for K-12. (Wheat 11/15/21)
 - *Scheduled to be placed on agenda in April (1/24/22)*
- g. Council discuss and consider live-streaming Council meetings. (White 12/13/21)
 - *Cooksey Communication Report will be placed on the Agenda as a Standing Item that will include live streaming of Council Meetings, among other items. (1/24/22)*
- h. Council discuss and consider extending our lease at Solana, as current market conditions make this an attractive option. (White 12/13/21)
 - *Scheduled to be placed on agenda in May (1/19/22)*
- i. Council discuss and consider amending our Town Ordinances to establish term limits for both Mayor and Council seats. For ex. 4 year or 6 year limits. (White 12/13/21)
 - *Scheduled to be placed on agenda no later than April (1/19/22)*
- j. Council discuss and consider requiring developers to post a Development/Performance Bond on large projects moving forward. (White 12/13/21).
 - *Scheduled to be placed on agenda in August (1/24/22)*
- k. Structural safety audit of the portables. (Dasgupta 1/19/22)
 - *Report from staff scheduled to be placed on agenda in February (1/19/22)*
- l. Community engagement opportunities for Town Boards and Committees. (Dasgupta 1/19/22)
 - *Scheduled to be placed on agenda in April (1/24/22)*
- m. Review of the Town's Annual budget process. (White 1/19/22).
 - *Scheduled to be placed on agenda in February (1/19/22)*

20. ADJOURNMENT

ANY ITEM ON THIS POSTED AGENDA COULD BE DISCUSSED IN EXECUTIVE SESSION AS LONG AS IT IS WITHIN ONE OF THE PERMITTED CATEGORIES UNDER SECTIONS 551.07187 THROUGH 551.076 AND SECTION 551.087 OF THE TEXAS GOVERNMENT CODE.

CERTIFICATION

I certify that the above notice was posted at the Town Hall of the Town of Westlake, 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, February 4, 2022, by 6:00 p.m. under the Open Meetings Act, Chapter 551 of the Texas Government Code.



Todd Wood, Town Secretary

If you plan to attend this public meeting and have a disability that requires special needs, please advise the Town Secretary's Office 48 hours in advance at 817-490-5711 and reasonable accommodations will be made to assist you.