

**MINUTES OF THE
WESTLAKE HISTORICAL PRESERVATION SOCIETY**

September 11, 2017

At the home of Paula and Stephen Thornton

13103 Roanoke Road

Westlake, Texas 76262

PRESENT: President Stephen Thornton, Becky Fisher, Tom Miller, Trish Rapp and Paula Thornton

ABSENT: Jon White and Daniel Zipperlen

1. CALL TO ORDER.

President Thornton called the meeting to order at 6:56 P.M.

2. REVIEW AND APPROVE MINUTES OF THE WHPS MEETING HELD ON AUGUST 8, 2017.

Member Rapp read the minutes. President Thornton asked for a motion to approve.

MOTION: Member Rapp made a motion to approve the minutes. Member Miller seconded the motion. The motion carried.

3. TREASURER'S REPORT.

No Treasurer's Report. Discussion was held on who will take over this position since Member Brewster has resigned from the WHPS Board. President Thornton agreed to obtain the Treasurer's Report from the Town of Westlake.

4. NEW BUSINESS AND COMMITTEE REPORTS.

Membership Report:

No Members Report since Member Brewster has left the board. Suggestion was made to try to find a new member to fill this position. In the meantime, Member Rapp has agreed to work on Membership until we find a replacement.

WHPS Website & Social Media:

No report as Member Zipperlen was absent.

Simply Westlake:

Member Rapp will be submitting a "Did you know?" article for publication in November issue. Member Thornton will prepare a schedule of all of WHPS events to assist in organization for future articles.

Constitution Day:

President Thornton distributed Constitution Day To Do sheets so we could divide the duties among the members.

Member Rapp has created signs that will be displayed in 8 x 10 frames at Constitution Day to inform visitors of the activities offered. She has also prepared a graphic to serve as an announcement of the event for email blasts, social media and distribution.

The town has agreed to provide round tables and chairs for the event and has agreed to donate three six-foot tables for WHPS future use.

President Thornton will:

- * bring the WHPS Guest Book, membership forms and copies of the book *The Little Town That Could, Westlake, Texas*
- * Set up PA system and recorded music
- * Set up stage, steps and podium
- * Hang banner, place flags and provide trash can

Member Fisher will:

- * make cookies in the shape of stars and historical figure
- * provide lemonade, cups, napkins
- * purchase six 8 x 10 frames and place signs within
- * print and distribute Constitution Day Announcements to Mahotae Boone residents
- * print copies of Preamble Puzzle and provide sets of pieces already cut

Member Miller will:

- * assist President Thornton with setting up the stage, steps and podium
- * reinforce and transport historical cutouts of historical figures for display and photo op

Member Rapp will:

- * print out WHPS fliers for display
- * bring Boston Ferns in urns

- * provide tattoos and activities for the Kids Table
- * act as Stage Manager

Member Thornton will:

- * send emails of Constitution Day announcement to the town staff
- * supply bottled water, ice and ice chest, metal tub for bottles, table clothes, etc.

Museum/office consideration:

The board agreed this was not feasible at this time.

Future Ideas and Purchases:

The annual WHPS calendar will be presented at the next meeting by Member Thornton.

5. ADJOURNMENT:

President Thornton asked for a motion to adjourn the meeting.

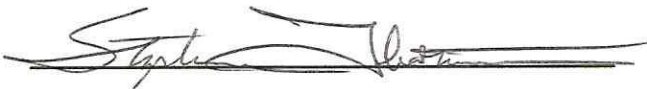
MOTION: Member Miller made a motion to adjourn the meeting. Member Rapp seconded the motion. The motion carried.

President Thornton adjourned the meeting at 8:25 P.M.

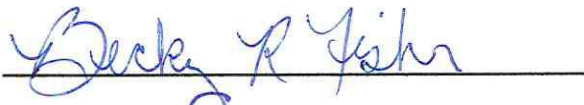
The next scheduled meeting of the Westlake Historical Preservation Society Board will be Wednesday, October 4, 2017, at 6:30 PM at the Council Chambers, 1500 Solana Blvd, Building 7, Suite 7100, Westlake, Texas 76262.

APPROVED BY THE WESTLAKE HISTORICAL PRESERVATION SOCIETY BOARD ON THE

4th DAY OF October, 2017.



STEPHEN THORNTON, PRESIDENT



BECKY R. FISHER, SECRETARY